

# PebblePad

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**A guide for Students v1**

UAL Awarding Body

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# PebblePad

## Introduction

This guide contains information about PebblePad and how you complete your assessment task.

PebblePad is the platform we are using for external assessment of the:

- UAL Level 3 Applied General Diploma in Art & Design
- UAL Level 3 Applied General Extended Diploma in Art & Design (Year 1).

## Your account

Your Supervisor will provide you with your login and password.

## Saving

It is important to save your work. PebblePad doesn't auto-save so your work will be lost if the save button isn't pressed.

## Instructional video

We have created an instructional to support this written guidance:

- [Student instructional video.](#)

# Assessment task

Follow the steps below to complete your assessment task.

## Pebble+

You only need to use the Pebble+ area in PebblePad (see screenshot below).

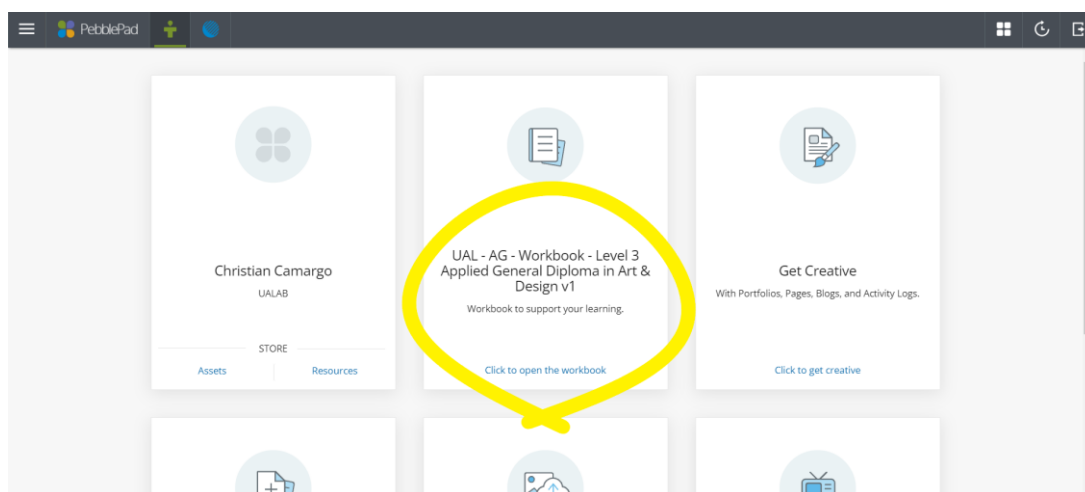
- Log in to PebblePad
  - <https://capp.pebblepad.co.uk/login/ualab>
- You will be on the Pebble+ homepage.



## Resources

You **must** work on the resource we have created.

- On the Pebble+ homepage
- Open the workbook resource titled:  
**UAL – AG – Workbook – Level 3 Applied General Diploma in Art & Design 2021-22** (see screenshot below)
  - Read and agree to all the pop-ups
- You will be in the assessment workbook.



## Workbook

You must complete all sections of the workbook. The workbook is a combination of text fields and file uploads.

- Click into a text field to type
  - Remember to save!

## Uploading files

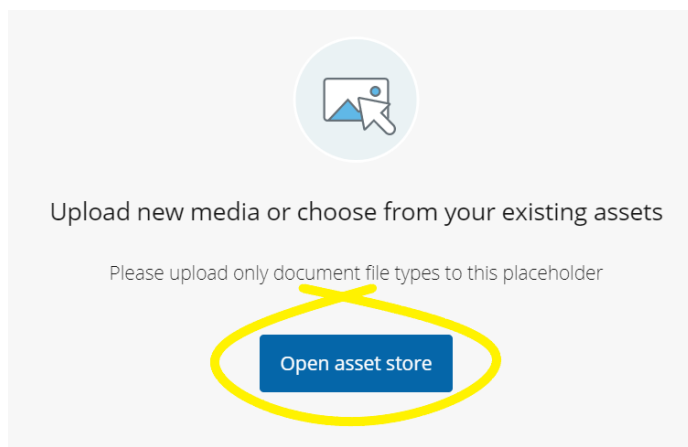
You **must** upload the following:

- 1 Proposed research sources and bibliography.
- 2 Project action plan and timetable.
- 3 Digital portfolio.
- 4 Up to 3 media files.

To upload the files:

- Open the asset store (see screenshot below)
- Click either:
  - Would you like to upload?
  - Upload new
- Then:
  - Drag and drop the file
  - Or choose the file from a drive
- Confirm upload
- Remember to save!

If you upload the wrong file use the replace or remove document buttons.



## Preview

To check your work:

- Click:
  - Preview
- To exit the preview click:
  - Edit this this asset.

Remember to save!

## Share for assessment

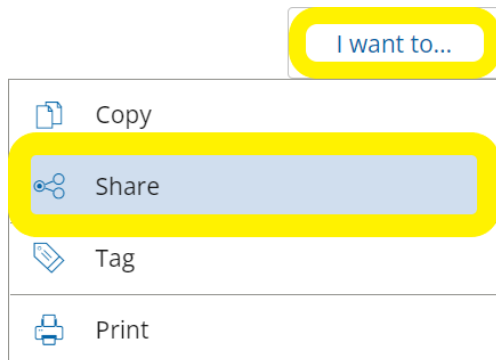
When you are ready you **must** share your workbook for assessment. You cannot make any further changes once you do this.

- In the workbook click:
  - I want to
- Select:
  - Share
- Choose:
  - With Atlas
- Click on the workspace:
  - UAL – Workspace – Level 3 Applied General Diploma in Art & Design
- Agree the terms of usage
- Click share asset
- Logout of PebblePad.

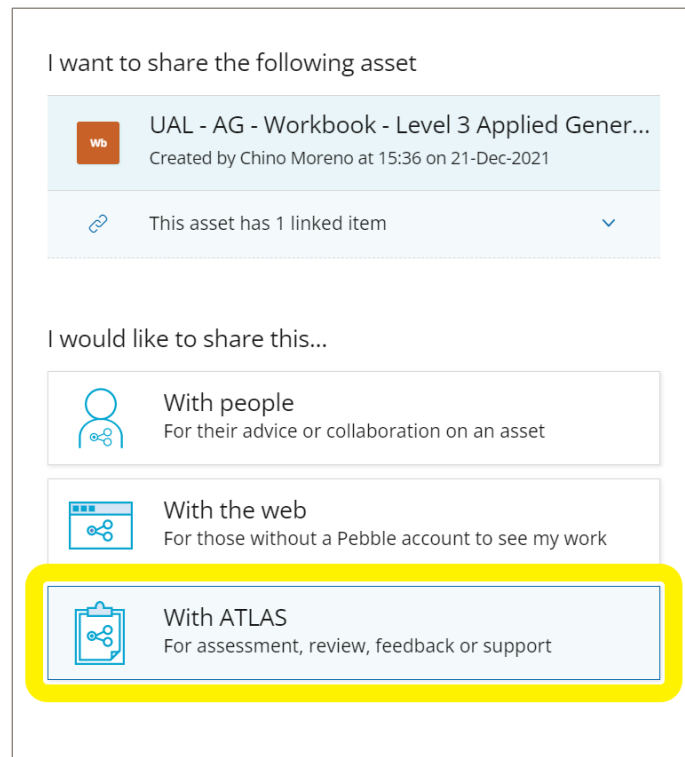
Refer to the screenshots below if you need to.

## Share for assessment in pictures

### Step 1:



### Step 2:



### Step 3

Share

I want to share the following asset

**wb** UAL - AG - Workbook - Level 3 Applied Gener...  
Created by Chino Moreno at 15:36 on 21-Dec-2021

This asset has 1 linked item

Select a workspace

**U** UAL - Workspace - UAL Level 3 Applied Gener... >  
Can I share? ✓

Cancel

### Step 4:

**⚠** This asset will be locked after sharing.

Terms of usage

Work submitted to this workspace may be viewed by others involved in teaching, supporting or assessing you. Beyond this your work will not be shared with others without your permission.

Work submitted here might be archived (copied) to maintain a record for the institution's quality assurance processes.

Any contributions you make to a conversation on this workspace may be copied by others as part of their record of their own engagement. You may do likewise.

I agree to the terms of usage

Share asset Back

### Step 5

