## **LOCATION RECCE FORM**

#### **Production Details**

Production Title: Want To Know How The Students Union Empowers Students!

Production Date(s): from the 24th to 30th of April

Recce Date: April the 4th

**Recce Conducted By:** myself

Position: Producer

#### **Location Details**

Location Name: The TV Studio

Address: David Hockney Building

Contact Person: Paul, EM and Kull

Contact Phone: <u>Teams</u>
Contact Email: <u>Staff email</u>
Location Fee (if any): <u>NA</u>

#### **Access Information**

Nearest Public Transport: Great Horton Road

Access Hours: 9:30 to 4:30
Security Requirements: NA

#### **Technical Assessment**

#### Power

**Power Available:** ☐ Yes

\_\_\_

Type of Power: ☐ Domestic

Number of Outlets: 17

#### Sound

**Ambient Noise Level:**  $\square$  Low

**Source of Noise:** <u>Air conditioning</u> **Sound Reflective Surfaces:** 0

#### Lighting

**Natural Light Quality:** ☐ Poor

Windows: ☐ No

Window Covering Options: NA

Ceiling Height: 12ft

**Existing Lighting:** Lighting rig

**Lighting Restrictions: None** 

Notes: NA

#### **Facilities**

**Toilets:** ☐ Yes **Number:** 9

**Green Room Possibility:** ☐ Yes **Makeup/Changing Areas:** ☐ NA

Catering Space:  $\square$  Yes

Water Supply: ☐ Yes

**Heating/Air Conditioning:** ☐ Yes

WiFi Available: ☐ Yes Password: Eduroam

**Mobile Phone Signal:** ☐ Good

## **Safety Assessment**

Fire Exits: 2

Fire Extinguishers: ☐ Yes Location TV Studio and Corridor

First Aid Kit: ☐ Yes Location: Safeguarding office

Hazards Identified: Crane Camera

Accessibility Issues: None

Nearest Hospital:  $\underline{\sf BRI}$ 

Hospital Address: BD9 6RJ

Distance to Hospital: 1 and a half mile

#### **Creative Assessment**

Suitability for Script:  $\square$  Excellent

Visual Appeal: ☐ Excellent

Unique Features: TV Studio location

Limitations: None

Key Shooting Areas: TV Studio

**Suggested Camera Positions:** Two to three

### **Weather Considerations**

Weather Backup Plan: NA

**Indoor Alternative for Exterior Shots: NA** 

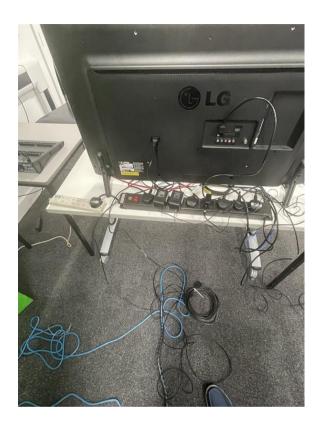
Sun Path (for Exterior): NA

Notes: NA

# **Photos**

Attach photos of the location including:





Example of power sources.



Hazard: crane can trap limbs if used improperly.



Can accidently bump into hit.

# **Additional Notes**

NA

### **Final Assessment**

Overall Suitability: ☐ Ideal

Key Advantages: Purpose built TV Studio

**Key Disadvantages:** None **Recommendation:** ☐ Use

Signature: AR

Date: Friday 4th of April

Note: This recce form should be accompanied by photographs, floor plans, and any additional documentation relevant to the location.

