

Pre-Production Document

Producer Name: Ahmed Raza

Production Title (working title): The movie is called There is always someone there

Summary or outline of shoot:

Production Dates	Call Times	Wrap Times

Cast and Crew

Crew Member	Role	Contact Details
Anya	The main character Rebecca	
Someone to work on the music		
Jonathan Dillion	Mr. Long	
Kirsty	The main Characters mum	

Equipment

Potentially a gun mic.

Dates needed:

Production Schedule

Date and Time	Activity	Location
Time:		
Time:		
Time:		
Time:		
Time:		
Time:		
Time:		
Time:		
Time:		

Other Details:

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Risk Assessment

Hazard	Risk	Action taken to mitigate risk

Approved and signed:

Date: