Charlie Pullan – Action Plan FMP

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| **Day** | **Step Number** | **Task** | **Done** |
| **Week 1** |
| Monday | 1 | FMP page created on digital space | YES |
| Monday | 2 | FMP Idea decided and written down | YES |
| Tuesday | 3 | Self-assessment document completed & uploaded to digital space | YES |
| Tuesday | 4 | Audience & demographic Mind map created and uploaded to digital space | YES |
| Friday | 5 | Equipment list, Challenges & obstacles section completed and uploaded to digital space | YES |
| Friday | 6 | Recap 1-2-1 with Steph | YES |
| **Week 2** |
| Monday | 1 | Research Sources | YES |
| Monday | 2 | Final pitch document completed and uploaded to digital space. | YES |
| Monday | 3 | New action plan – week 2 | YES |
| **Day** | **Step Number** | **Task** | **Done** |
| Week 2 |
| Monday | 4 | Upload action plan as evidence for preproduction planning.  | YES |
| Monday | 5 | Record test video clip & record test audio clip. | yes |
| Tuesday | 6 | Upload clips to digital space. | yes |
| Tuesday | 7  | Answer reflective questions . | yes |
| Tuesday-Friday | 8 | Create 10/20 minute Tutorial on Stellaris Menus. | yes |
| Friday | 9 | Answer reflective questions. | no |
| Friday | 10 | Answer evaluation questions. | yes |
| Friday | Final | Upload all remaining documents/evidence to digital space.  | yes |