### Pre-Production Document

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| Producer Name: Kieran Swords |
| Production Title (working title): What really happened? |
| Summary or outline of shoot:This will be a documentary about conspiracy theories And showing the audience that people will believe most things they read or see online |

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| Production Dates | Call Times | Wrap Times |
| 19/10/2022 | 9:30 am | 11:00 am |

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| Cast and Crew | | |
| Crew Member | Role | Contact Details |
| Kieran | Director and presneter |  |
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| Equipment | |
| Camera  Tripod | Dates needed: |

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| **Shot List** | | | | |
| **Shot N\*** | **Size / Angle** | **Movement** | **Length of Shot** | **Shot Description** |
| 1 | Mid shot | N/A | 2 min | Into to the doc |
| 2 |  |  | 2-3 min | Talk about the first theory (area 51) |
| 3 |  |  | 2-3 min | Talk about second theory (flat earth) |
| 4 |  |  | 2-3 min | Talk about third theory (moon landing) |
| 5 |  |  | 2 min | Wrap up doc with brief conclusion |
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| **Production Schedule** | | |
| Date and Time | Activity | Location |
| Time: 10 am | Set up equipment | Photo suite |
| Time: 10:15 am | Begin shooting the into scene |  |
| Time: 10:20 am | Start the shoot |  |
| Time: 11:am | Check the footage make sure everything is filmed and worked as planned |  |
| Time: 11:10 am | Take down the equipment from the set |  |
| Time: 11:30 am | Upload the footage onto one drive and back it up on google drive |  |
| Time:11:45 am | Return the equipment to where I got it from |  |
| Time: |  |  |
| Time: |  |  |

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| Other Details: |

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| Risk Assessment |

| **Hazard** | **Risk** | **Action taken to mitigate risk** |
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Approved and signed: Date: