

Risk Assessment - ***Company, Location, Date***

What are the hazards?	Who might be harmed and how	What are you already doing?	Do you need to do anything else to manage this risk?	Action by whom?	Action by when? <i>Date when complete</i>	Quantitive Risk Number
Trips/ Falls (Cables)	Venue Staff, Musicians, Event organisers, Technicians could trip over unsecured sound, lighting and power cables	Ensuring all cables are run away from pathways and doorways, as well as ensuring floor cables are placed away from common walking areas.	Using cable Runs and gaffers tape to secure and cover cables to ensure people don't trip over them.	Venue Techs and event organisers	Before sound check	
Electrical Shock	Musicians and Technicians on the stage dealing with faulty lighting and audio equipment	Safety checks on all equipment and cables in use but a qualified electrician.	No	Venue Staff	N/A	
Heavy Lifting	Technicians and Venue Staff lifting speakers, amps, heavy lights and staging	Ensuring all staff are trained in correct carrying procedure and making sure heavier items are carried by two or more people	No	Technicians and Venue Staff	N/A	
Fire	Everyone in the building	Making sure everyone is aware of all fire exits and assembly points, either verbally or with signs located around the venue.	Make sure all the Fire exit signs are illuminated	Venue Staff	Before doors open	
Trips/Falls (Stairs)	Everyone with venue access could fall down stairs	Make sure stairs are highlighted with clear signage and floor markings, as well as making sure stairways are lit properly.	No	Venue Staff	N/a	