Violet Live Events Risk Assessment – Paint the Town Festival

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| **What are the hazards?** | **Who might be harmed and how** | **What is already being done to prevent this risk?** | **Do you need to do anything else to manage this risk?** | **Action by whom?** | **Action by when?** | **Score** |
| Trips and Falls:  Cable Related | * Staff * Musicians * Members of the public   Could trip over poorly marked or unsecure lighting, sound and/or power cables. | Not running any form of cable near pathways, common walkways, or doors. | Using cable covers or ramps and bright/highly visible tape to secure, hide and elevate cabling. | Staff | Before the event is open to the public.  During Set-Up. | 6 |
| Electrical Shock | * Musicians * Staff/Technicians * Members of the public   Attempting to fix or continue using faulty equipment could lead to electric shock. | Safety checks on all equipment and cables in use to be completed by a qualified electrician or certificates of such testing should be provided by the venues. | Consultation with venues to ensure that their power supply does not become overloaded. | Venue and Technicians | If/when faulty equipment is discovered.  If/when PAT test needs to be updated (has ran out of validity). | 8 |
| Heavy Lifting | * Staff/Technicians * Musicians   Improperly lifting heavy amplifiers, speakers, lights, and other equipment could cause injury due to dropping items or by pulling muscles in the back etc. | Ensuring all staff are trained in proper lifting procedure and making sure heavier items are carried by two or more people. | All untrained guests (musicians) should have spotters.  Make sure all walkways are clear before moving heavy equipment. | Technicians and staff | During Set-Up and Pack Down. | 6 |
| Fire | * Everyone in the building   Could suffer from smoke inhalation and burns. | Making sure everyone is aware of all fire exits, escape routes and assembly points. This could be by making everyone aware by having signage or a safety announcement. | See that all venues have appropriate fire safety equipment. | Venue and Staff | N/A | 10 |
| Crushing and Mortal Injury | * Members of the public * Staff * Musicians   Lighting or other heavy pieces of equipment could fall onto someone causing injury. | Safety cables on all lights, cameras and speakers that are mounted in the ceiling.  Testing to be carried out on all ceiling-mounted equipment. | Ensure that all equipment that is stacked on top of other equipment is not top heavy and that any on wheels (e.g. PA speakers or flight cases) have brakes applied. | Technicians and Musicians | During equipment set up or hanging. | 5 |
| Falling | * Staff/Technicians * Musicians * Members of the public   Equipment mounted on trusses, staff using ladders or other elevation tools. | Ensuring all staff is fully trained on proper ladder and elevation equipment procedure (3 points of contact). | N/A | Staff | Before anyone needs to climb a ladder or use elevation equipment. | 3 |
| Sound Levels | * Everyone in the building   High decibel levels may lead to hearing loss. | Monitor decibel levels and ring out the PA to prevent feedback. | Provide hearing protection and display warnings about high noise levels. | Venue and Technicians | Before and during the event. | 4 |
| Substance Abuse | * Members of the public   Use of illegal drugs or alcohol could cause illness or even death. | Bar staff should check IDs to prevent underage drinking and possess the right to refuse service or use a wristband system. | Employ bouncers/security who can perform bag checks. | Staff | During the Event. | 3 |

