

Risk Assessment - Bradford College Performance Space

What are the hazards?	Who might be harmed and how	What are you already doing?	Do you need to do anything else to manage this risk?	Action by whom?	Action by when?	Done
Trips/ Falls (Cables)	College Staff, Musicians, Technicians could trip over unsecured sound, lighting and power cables	Ensuring all cables are run away from pathways and doorways, as well as ensuring floor cables are placed away from common walking areas.	Using cable Runs and gaffers tape to secure and cover and elevate cables to ensure people don't trip over them	College technicians and students setting up equipment	Before Musicians use the space	yes
Electrical Shock	Musicians and Technicians in the space dealing with faulty lighting and audio equipment	Safety checks on all equipment and cables in use but a qualified electrician.	No	College Technicians	As soon as PAC test runs out or when equipment is known to be faulty	Yes
Heavy Lifting	College technicians, lecturers and students using equipments	Ensuring all staff and students are trained in correct carrying procedure and making sure heavier items are carried by two or more people	No	Technicians and lecturers.	N/A	Yes
Fire	Everyone in the building	Making sure everyone is aware of all fire exits and assembly points, either verbally or with signs located around the college.	No	College Staff	N/a	Yes

Crushing and mortal injury.	Audience, staff and students could have lighting and projectors fall on them	Safety cables and securings on all lights, projectors, cameras and other ceiling mounted objects.	No	Technicians and students setting up equipment	As soon as each piece of equipment is set up/hung	Yes
Falling	Students, staff and technicians setting up equipment on trusses could fall from ladders or other elevation equipment.	Ensuring all staff and students are fully trained on proper ladder and elevation equipment procedure.	No	Staff and students	Before anyone needs to climb a ladder or use elevation equipment.	Yes