### Pre-Production Document

|  |
| --- |
| Producer Name: Kyle S Murphy |
| Production Title (working title): Japanese Folklore/Zodiacs Sign |
| Summary or outline of shoot: It a documentary about Japanese folklore and zodiacs sign and the facts about them and who their impact of the person personality |

|  |  |  |
| --- | --- | --- |
| Production Dates | Call Times | Wrap Times |
| Thursday  Friday | 10:00AM – 14:00PM | 15:00PM |

|  |  |  |
| --- | --- | --- |
| Cast and Crew | | |
| Crew Member | Role | Contact Details |
| Kyle Murphy | Producer/ Interview | 07788295217 |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

|  |  |
| --- | --- |
| Equipment | |
| Camera  Lighting  Microphone | Dates needed: |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Shot List** | | | | |
| **Shot N\*** | **Size / Angle** | **Movement** | **Length of Shot** | **Shot Description** |
| Shot 1 |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

|  |  |  |
| --- | --- | --- |
| **Production Schedule** | | |
| Date and Time | Activity | Location |
| Time: |  |  |
| Time: |  |  |
| Time: |  |  |
| Time: |  |  |
| Time: |  |  |
| Time: |  |  |
| Time: |  |  |
| Time: |  |  |
| Time: |  |  |

|  |
| --- |
| Other Details: |

|  |
| --- |
| Risk Assessment |

| **Hazard** | **Risk** | **Action taken to mitigate risk** |
| --- | --- | --- |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

Approved and signed: Date: